



**Richard W. Johnson, MD**  
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**Angela K. Hartschen, APRN**

Welcome to Family Physicians. We are honored that you have chosen us as your healthcare provider. Our goal is to provide the highest quality care for all of our patients in a timely and respectful manner.

For your first appointment, there are several items you will need to bring. You need to bring your insurance card and a photo ID. Please bring all of your current prescriptions and over the counter medications. It is very important for you to do this for the first visit.

You will need to complete new patient forms and bring them with you to your appointment. This will ensure that your physician can make the most of your allotted appointment time. New patient forms are available on our website at [www.fpkansas.org](http://www.fpkansas.org). If you cannot access the forms on line, please come 15 minutes early to complete the forms. We value your time and hope that you value ours. If you cannot make it to your appointment, a 24 hour notice is requested. Multiple no shows may result in dismissal from the practice.

Healthcare services are provided by Family Physicians of Kansas without regard to race, color, national origin, sex, age, disability, gender identity/expression, religion, sexual orientation, and/or status as a protected veteran. The providers and staff of Family Physicians of Kansas are dedicated to providing medical care of the highest quality to restore and maintain health and preserve life. The health, safety and well-being of our patients is our foremost concern.

Please be prepared to pay your copay, if required by your insurance. We accept cash, check and most credit/debit cards. Payment on any remaining balance after insurance is expected within 30 days of receipt of a statement.

You can reach our office by phone from 8:00 a.m. to 4:30 p.m. Lab appointments can be made as early as 7:30 a.m. Physician appointment times are specific to your provider. If you need to reach the physician after hours, call the office phone number,

Option 1 allows you to leave a message,  
Option 2 for office hours and the fax number,  
Option 3 directs you to the on call physician.

Welcome to our practice and thank you for choosing Family Physicians for your healthcare needs.

Sincerely,

Providers and Staff of Family Physicians of Kansas